

**MORRISON CHRISTIAN ASSOCIATION
MORRISON ACADEMY
BOARD OF TRUSTEES**

MINUTES

September 5, 2012
Kuan-Hu-Si-Chi, Nantou County

Trustees present:

Don Bettinger
Peter Dodd
Barry Owen
Jeremy Hsu
Isomi Saito
Beverly McCrary
Rob Riley

Associate Trustees present:

Jim Andrews
Melody Penney
Alicia Edwards

Others present:

Tim McGill
Michele Law

Last Action:

12-35

Alicia Edwards led Trustees in a devotion. Trustees had a praise and prayer time for Morrison administrators, staff, students and current needs.

Each Trustee signed the statement of faith.

Alicia Edwards presented Trustees with the new Board of Trustees Handbook for the 2012/2013 school year.

In order to allow Trustees more time to discuss critical issues, emerging opportunities and forward planning during meeting times, it was decided to incorporate a consent agenda. Alicia Edwards led an orientation on how to use this governance tool.

**APPROVAL TO IMPLEMENT
CONSENT AGENDA
12-36**

MOTION PREVAILED to implement the consent agenda in meeting protocol.

**APPROVAL OF CONSENT AGENDA
12-37**

MOTION PREVAILED to approve the consent agenda, including the following resolutions:

- approval of the May 29, 2012 Board Minutes
- acceptance of the Administrative reports as written

Strategic Planning

There was a discussion regarding the Strategic Planning Retreat of September 4, 2012. The Morrison Academy Members, Administrators, and Trustees were present. There was unity in a willingness to consider the potential of additional grades at the Kaohsiung and Taipei campuses. After reviewing the school's purpose and vision, assessing the needs expressed by our Morrison Academy constituents, and considering an increase in the use of technology in learning, the stage seems to be set for this possibility to become a reality.

**APPROVAL OF AUTHORIZING
ADMINISTRATION
12-38**

MOTION PREVAILED unanimously to authorize the Administration to explore the addition of grades 10-12 on the Kaohsiung and Taipei campuses of Morrison Academy. The Administration is instructed to report on the progress made at each Trustee meeting.

There was continued discussion regarding the costs, resources, and time necessary to add additional grades to existing Morrison campuses. A time of prayer ensued.

2012/2013 Board of Trustee Goals

Trustees had a discussion about this year's Board of Trustee Goals. After considering the School Improvement Plan, Trustee's responsibilities, feedback from last year's SWOT survey, and last year's Board goals, the following goals were adopted by the Board of Trustees for the 2012/2013 school year.

1. Make a decision regarding the addition of grades 10-12 on the Kaohsiung and Taipei campuses
2. Cultivate relationships between the Board of Trustees, Morrison staff, and parents
3. Continue to review and refine the Policy Manual
4. Update the Strategic Financial Plan
5. Implement a consent agenda for Trustee meetings

Taichung Trust Agreement Purchase Authorization

**APPROVAL OF AUTHORIZING
ADMINISTRATION
12-39**

MOTION PREVAILED to authorize the Administration to purchase 301.155 ping of land, formerly known as Lot #5-B (Taichung Municipal City, Lot#1300-3 of the Bei Twen District, Ren He section) from the Evangelical Alliance Mission. The funds are to come from the Plant and Development Fund.

The price of the land will be determined in accordance with Policy #4511 MORRISON ACADEMY ASSOCIATION PROPERTY TRUST AGREEMENTS.

Committee Assignments

Alicia announced committee assignments. Barry Owen (chair), Isomi Saito, Beverly McCrary and Michele Law (Director of Finance) were appointed to serve on the Finance Committee. Peter Dodd (chair), Jim Andrews, and Jeremy Hsu were appointed to serve on the Leadership Committee. Don Bettinger (chair), David Eastwood, Melody Penney and Rob Riley were appointed to serve on the Policy Committee. Alicia Edwards, Board Chairman, will participate as an ex-officio on all committees. Don Bettinger was appointed to serve on the Boarding Advisory Committee.

For clarification, according to Policy #1310 EXECUTIVE COMMITTEE, the Board Chair will serve on the Executive Committee. It was agreed that the Morrison Board Chair will also serve as the Executive Committee Chair. Policy #1310 EXECUTIVE COMMITTEE is referred to the Policy Committee for revision.

Trustee Evaluation

Today's meeting was evaluated. Adequate time to discuss the strategic plan was appreciated. The implementation of the consent agenda allowed meeting time to be spent more efficiently.

The meeting was closed in prayer at 1:30 p.m.

The Finance, Leadership and Policy Committees met separately following the meeting to discuss and finalize committee goals for the 2012/2013 school year (see attachment).

Respectfully Submitted,

Melody Penney
Board Secretary

Policy Committee Goals

1. Review the Operations Procedures (400-499)
2. Continue to evaluate policy in light of the Child Safety Protection Network Standards
3. Evaluate policies that relate to the addition of grades 10 -12 at the Taipei and Kaohsiung campuses
4. Evaluate policies related to strategic planning, including # 3613 SUPERINTENDENT - RESPONSIBILITIES AND DUTIES and Policy #1340 FINANCE COMMITTEE.
5. Evaluate Policy #6400 RESPONSIBILITY/AUTHORITY
6. Revise Policy #1511 ADOPTION OF POLICIES as it relates to the use of consent agenda
7. Revise policies that are referred from other committees
8. Look for ways to simplify and consolidate the Policy Manual

Finance Committee Goals

1. Update Strategic Financial plan to complete the Taichung site plan by 2015, prepare for Bethany Campus development, and prepare for implementation of high schools at the Kaohsiung and Taipei campuses, should they be approved.
2. Explore financial options in preparation for Bethany campus development.
3. Approve 2013-2014 budget and recommend to the board.
4. Review loan repayment plan of the Taichung construction.
5. Approve and monitor accounts recommended by the Director of Finance for investment of the endowment fund and earnings from the contingency fund account.
6. Oversee capital campaign (2011-2014) – income and expenses.
7. Review Finance Procedures (300's).
8. Equip committee members to better understand the financial processes and reports used by the school.

Leadership Committee Goals

1. Assign Committees for Faculty Appreciation Dinners and Senior Recognition Reception (*Oct*)
2. Present a dance policy to the Board (*Oct*).
3. Review Philosophy Statement (*Jan*)
4. Research comprehensive evaluation tools for the improvement of the Board's evaluation procedure. (*Jan*)
5. Evaluate the Board of Trustees and Superintendent (*Mid-Year and End of Year*)
6. Finalize the Board leadership succession plan and present nominations for Associate Trustees, Secretary, Treasurer, Vice Chair and Board Chair (*Spring*)
7. Review the Personnel Section – 3000 Series of the Policy Manual (*Spring, after SAC's revisions*)
8. Plan PL activities for the Board, especially the September 2013 Board retreat. (*May*)