

SAC Meeting Notes

Dec 6, 2017

Kaohsiung Campus

In attendance: Tim McGill, Seppie Myburgh, Doug Bradburn, Susanna Myburgh, Joe Torgerson, Julie Heinsman, Matt Sawatzky, Missy Basnett

1. **SWA Data** - DRA & Fall surveys
2. **Staff Survey** - Wellness will be the theme of the January 2018 survey. Staff will have an opportunity to meet with Life Coach Hillary Sawyer.
3. **ELL Task Force** - reviewed guide draft
4. **MS & HS Homework Communication** - Parents would value a campus-wide posting of homework assignments. For example, this [MAK web page](#) is convenient for parents.
5. **IT Standard Equipment:**
 - a. K-2 and ELL will use a classroom set of iPads, including apps and wired shelves.
 - b. Grade 3 will use the mobile lab for keyboarding (recycled Chromebooks).
 - c. Computer labs - 16 high-end computers for video editing, publishing, etc.
6. **MAP** - Add NGSS science assessments for grades 6-8, fall and spring.
7. [2018-19 Meeting Dates](#) - Approved
8. **2018-19 Budget Goals** - Reviewed
9. **Teacher Professional Practice Rubric** - Added component for innovation and condensed some benchmarks. The goal is to complete this in March, get teacher feedback and write a concise Vision for our Teachers that aligns with this rubric.
10. **Revised Procedures:**
 - a. **200 Homework** - Elementary "Minutes / Grade / Night" were reduced based on [current research](#). Each campus will choose an online homework listing that is easy for parents to access.
 - b. **217 Information Technology** - K-2 & ELL added to Standard Equipment section.
 - c. **240 Admissions** - "A copy of the picture page of the applicant's current passport other than ROC and People's Republic of China is retained in the student's file." This was reviewed, but not changed. Matt's letter announcing next year's tuition will encourage parents to renew student passports.
 - d. **253 Bullying** - New definition and response procedure
 - e. **340 Missionary Discounts and Fee Reductions** - The early registration discount (NT\$5000) was converted to a tuition reduction in order to enhance the billing system.
 - f. **425 Summer Camps** - Minor revision to the accounting section
 - g. **454 Crisis Management** - Revised to align with revision to Board Policy 5335, "Should Morrison Academy be forced to close its physical campuses due to any reason such as epidemic, political instability or military action, the school shall maintain a crisis contingency plan for online learning that would enable the students to finish their studies for the current semester."
 - h. **455 School Closure** - "If it is unsafe to continue normal operations for a grade level or entire campus the Superintendent may authorize continuation of instruction using online learning systems... Because teachers and students continue learning during temporary campus facility closures, these days are considered as instructional days."
 - i. **755 Relocation Benefit** - Increased benefits will be effective in July 2018.